

**The minutes from the Annual General Meeting of  
Water New Zealand trading name of the New Zealand Water and Wastes Association  
Incorporated  
held on Thursday 26 September 2024  
Arena Lounge, Claudelands, Kirikiriroa Hamilton**

**PRESENT**

<b>First name</b>	<b>Surname</b>	<b>Organisation</b>
Juana	Herran	University of Auckland
Maria	Gonzales	University of Auckland
Mark	Milke	University of Canterbury
Brent	Mannin	Sole Trader Consultant
Bruce	Balaei	Auckland Council
Michael	Van Tilburg	Whakatāne District Council
Robert	White	Water Acumen
Boyd	Miller	H B Miller
David	Hogg	Stantec
Jim	Bradley	Stantec
Shelley	Wharton	Whanganui District Council
Nick	Dempsey	Mott Macdonald
Anthony	Wilson	Taumata Arowai
Steve	Cooper	Mott Macdonald
Padraig	McNamara	Simpson Grierson
Garry	Macdonald	Beca
Ulrich	Glasner	Aurecon
Soltice	Morrison	Aurecon
Ian	Garside	Project Max
Fraser	Clark	Wellington Water
Troy	Brockbank	Beca
Tim	Gibson	Watercare
Lorraine	Kendrick	Beca
<b>Water New Zealand Team In attendance</b>		
Caroline	Lewin	Water New Zealand
Gillian	Blythe	Water New Zealand
Pip	Donnelly	Water New Zealand
Belinda	Cridge	Water New Zealand
Mumtaz	Parker	Water New Zealand

## 1. WELCOME AND RECEIVING OF PROXY VOTES

President Lorraine Kendrick declared the meeting open at 7.30am and welcomed everyone to the 2024 Annual General meeting of The New Zealand Water and Wastes Association.

## 2. PROXY VOTES RECEIVED

Lorraine Kendrick acknowledged the proxy votes received.

First Name	Surname	Organisation
Helen	Atkins	Atkins Law
Uys	de Wet	Auckland Council

## 3. APOLOGIES RECEIVED

Lorraine Kendrick acknowledged the apologies received.

First Name	Surname	Organisation
Helen	Atkins	Atkins Law
Uys	de Wet	Auckland Council
Neal	Borrie	Aqualinc Research Ltd
Deborah	Lind	Aurecon
Martin	Smith	Independent Consultant
Siobhan	Hartwell	GHD

### Motion:

It was moved by Anthony Wilson and Bruce Balaei

*“That the apologies be accepted.” CARRIED*

## 4. MINUTES OF PREVIOUS AGM OF 19 October 2023

### Motion:

It was moved by Tim Gibson and seconded by Fraser Clark

*“That the minutes of the AGM held at Takina, Te Whanganui-a-tara Wellington, 19 October 2023 be accepted as a true and correct record.” CARRIED*

## 5. PRESIDENT'S REPORT

This report was taken as read.

### **Motion**

It was moved by Fraser Clark and seconded by Lorraine Kendrick

*That the President's Report be received and accepted. CARRIED*

## 6. CHIEF EXECUTIVE'S REPORT

This report was taken as read.

### **Motion:**

It was moved by Fraser Clark and seconded by Lorraine Kendrick

*"That the Chief Executive's Report be received and accepted." CARRIED*

## 7. AUDITOR'S REPORT

Lorraine Kendrick noted the auditors' reports had been circulated with the Annual Review.

### **President's Motion:**

It was moved by the Chair that

*I, Lorraine Kendrick, move on behalf of your Board that the audited accounts for the financial year ending 30 June 2024 be accepted. CARRIED*

## 8. ANNOUNCEMENT OF WATER NEW ZEALAND BOARD 2024-2025

The 2024 Water New Zealand Board Appointment process resulted in a high calibre of candidate nominations being received – 16 in total.

Only the elected Board Officers were involved in the selection process, which included interviews and a skills matrix selection tool.

As a result of the selection process the Chair was pleased to be able to announce the appointment of **Padraig McNamara (Simpson Grierson), Soltice Morrison (Aurecon) and Suzanne Naylor (Fonterra)** to the Water New Zealand Board.

The Chair also acknowledged the hard work, dedication and collegiality those previous appointed Officers who have now completed their tenure on the Board, namely

**Troy Brockbank, Shelley Wharton and Fraser Clark.** The Board of Water New Zealand is made up entirely of volunteers who give of their time generously. The organisations who our Board Officers work for in their paid positions, should also be acknowledged for their support.

The Chair then thanked and acknowledged Troy Brockbank for giving of his time, voluntarily, to serve as part of the Performance & Review Committee, as well as Fraser Clark and Shelley Wharton who served as Chair and committee member respectively, as part of the Audit and Risk Committee; guiding the Association through the most recent audit.

Your 2024/2025 Board will now consist of:

- Tim Gibson – President (Elected Officer)
- Lorraine Kendrick – Past President (Elected Officer)
- Bruce Balaei – Elected Officer
- David Hogg – Elected Officer
- Priyan Perera – Appointed Officer
- Soltice Morrison – Appointed Officer
- Suzanne Naylor – Appointed Officer
- Pdraig McNamara – Appointed Officer

## 9. APPOINTMENT OF AUDITOR 2024 - 2025

In response to a question, from a member, as to the effect of tier status on audit outcomes the Water New Zealand Chief Executive, Gillian Blythe, advised that the current tier 3 status of the Association meant the introduction of the Statement of Services Report as part of the recent audit profile, which in turn has changed the Associations audit 'approach'. Part of the Grant Thornton process also includes a rotation, of audit partner, that occurs every ten (10) years. This audit included a new audit partner.

### **Motion:**

It was moved by Fraser Clark and Lorraine Kendrick

*That Grant Thornton Wellington, Chartered Accountants, be appointed as auditor for the 2024/2025 financial year. **CARRIED***

## 10.DETERMINATION OF SUBSCRIPTION RATES

The President noted that since 2008 the Board has had a policy of recommending changing subscription rates, each year, broadly in line with the annual rate of inflation.

In practice, incrementally increasing subscriptions each year avoids the need for significant adjustments if rates are left at the same rate for several years.

For the four quarters to March 2024, the CPI was 4%. Management has recommended that subscriptions are adjusted by ~3% for the FY26 year as this is a substantial increase but not as large as the increase in inflation. No change to the retired membership rates is proposed.

Categories of membership	Current FY25		Proposed 3%	
	Exc. GST	Inc. GST	Exc. GST	Incl. GST
Corporate	1608.00	1932.00	1730.40	1989.96
Corporate Additional	183.00	201.50	188.50	216.78
Individual	193.00	222.50	199.30	229.20
Individual (Retired)	43.48	50.00	43.48	50.00
Student/Graduate	0.00	0.00	0.00	0.00

**Motion:**

It was moved by Lorraine Kendrick

*“That the Board recommends to members, at the 2024 AGM, that annual subscriptions for the FY26 set out above be accepted.”* **CARRIED**

## 11. ASSOCIATION AWARDS

### a. Honorary Life Membership Nominations

Following consideration by the Awards Committee and the Water New Zealand Board, the Board is delighted to nominate **Robert (Rob) Fullerton, Hugh Blake-Manson** and **Adrian Hynds** as Honorary Life Members of Water New Zealand for election by a majority vote. *(Address given by Awards Committee Chair Garry Macdonald).*

**Motion**

It was moved by Garry Macdonald and seconded by Anthony Wilson.

*That Robert (Rob) Fullerton, Hugh Blake-Manson and Adrian Hynds are elected as Honorary Life Members of Water New Zealand.*

The Chair congratulated all the newly nominated Honorary Life Members (none of whom were present at the AGM). The Chair also advised that this annual award would now be officially commemorated with the recipients receiving framed certificates acknowledging their dedication and service to the New Zealand water industry.

The Chair congratulated those that have been awarded Honorary Life Membership. Chief Executive, Gillian Blythe, announced that certificates would now be given out to all future Honorary Life Members and certificates would also be forwarded out to past recipients.

### b. Association Medal

2024 will see the Association Medal being awarded at the Downer Gala Dinner. Garry also acknowledged that the award, won by Graeme Thacker, has been donated and will be given to the recipient at the Gala Dinner.

## 12. GENERAL BUSINESS

### Other Business

- The question was raised: “What is the Association doing to recognise those who champion the New Zealand water industry, but who are not Water New Zealand members?”

Lorraine Kendrick: The Board has given much consideration to what the Association does for those individuals who are big water advocates but not Water New Zealand members.

To award the Companion Medal would require a constitutional change and a change will be on the agenda for the 2025 AGM, but the Medal would still not be able to be awarded until 2026.

- The question was raised: “With such a good financial report, what is the Association doing to return some of this to the membership?”

Lorraine Kendrick: Water New Zealand has just recently put together Travel and Leadership Scholarship, open to all voting (financial) members, with a pool of \$50,000 available. The Board will be releasing information about the first round of applications today (after the AGM).

- Change of President.

Lorraine Kendrick spoke to her time as President and that she had now come to the end of her tenure and would be stepping sideways into the role of Past President. Lorraine welcomed Tim Gibson into the role of President.

Tim thanked Lorraine for her service as President and awarded her the President’s Pin on behalf of the Association. Tim also briefly addressed those present and said he was very much looking forward to the next two years.

There being no other business, the President declared the meeting closed at: 7.55am

Signed as a true and correct record

**Date**

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President

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Chief Executive